

Dear year 10, 11, 12 Parents

LMS User Change request

It is essential to have a recent studio-taken photo of your son / daughter uploaded as soon as possible. The school will allow you to access your son / daughter LMS in order to upload the photo.

You can do that by:

- 1- Clicking on my profile**
- 2- Click Edit**
- 3- Click Attach Photo**
- 4- Then tick on “Send request to change picture in the school “**

While you are logged in, please check that your son / daughter date of birth & ID number are accurate.

It is also essential to edit your son / daughter’s name & have it exactly to be written as in the passport (if they have one).

This is important since that name will be used on all the student’s Y10,11,12 Certificates.

Deadline: Thursday 28th of September, 2023.

The school will then accept the needed adjustment.

Thank you for your concern.